

CATHOLIC CENTRAL HIGH SCHOOL – SCHOOL COUNCIL MEETING



Thursday, February 5, 2026 5:15pm - CCH West

MEETING MINUTES

1). WELCOME AND INTRODUCTIONS

- Meeting called to order at 5:17pm.
- Opening Prayer led by Principal Joanne Polec. Land Acknowledgement by Christa Sawatzky.
- **Attendance:** Joanne Polec (Principal), Christa Sawatzky (Chair), Amber Baines (Secretary), Sally Schafer (Co-Treasurer), Shaina Spiess (Student Council President), Kira Kinahan, Sheryl Benson-Loman, Leslie Smiljanec, Chantal Motycka
- **Regrets:** Heather Spiess (Vice Chair), Kayla Knowles (Co-Treasurer)

2). APPROVAL OF THE AGENDA

- Removed Trustee & Chairperson Reports. Decision made to move Student Council updates to the beginning of the meetings moving forward, after approvals.
- **Amber made motion to approve, Christa seconded. Motion carried.**

3). APPROVAL OF MINUTES FROM DECEMBER 4, 2025 MEETING

- Available on the CCH website: [December 4, 2025 Meeting Minutes](#)
- **Amber made motion to approve, Christa seconded. Motion carried.**

4). STUDENT COUNCIL UPDATE – PRESENTED BY SHAINA SPIESS, STUDENT COUNCIL PRESIDENT

Student Council is planning Valentine’s Day activities, including:

- A Valentine’s Dance on February 12 at 7:00 p.m., featuring a DJ, photo booth, and concession (estimated attendance of ~100 students).
- Rose sales during lunch next week.
- Valentine’s-themed games during the lunch hour.

The Student Council concession continues to be successful at sporting events. Student Council expressed appreciation to School Council for funding this initiative last year.

Upcoming activities in March include:

- The Spiritual Committee’s Accomplishment Tree, returning due to last year’s success and aligned with the school’s Faith Plan (Year 1: Know God).
- Pink Shirt Day in partnership with CommuniTEA.
- Compliment Bingo.
- A Lego Building Day, an annual activity held over the past several years.
- School spirit initiatives during halftime at upcoming athletic events.

5). TREASURER REPORT

Sally Schafer presented the Treasurer’s Report, providing an overview of the current financial status and recent expenditures.

- Joanne presented a cheque for school fees during the meeting for \$2, 675.00 which will be used to support upcoming winter/spring requests.
- **Current Balance: \$251.00; New Estimated Balance: \$2926.00**
- **Christa made a motion to accept the Treasurer’s report, Kira seconded. Motion carried.**

Catholic Central High School School Council 2025-2026			
Date	Description	Amount	Balance
11-Sep-25	Opening Balance		\$1,605.66
30-Sep-25	Monthly Maintenance Charge	-5.00	\$1,600.66
2-Oct-25	Deposit -2024-2025 School Council Fees	720.34	\$2,321.00
2-Oct-25	Deposit - Knights of Columbus (Santa Anonymous Donator	500.00	\$2,821.00
22-Oct-25	Cheque #578 CCH (Awards) (Cleared 31/10/25)	-1200.00	\$1,621.00
22-Oct-25	Cheque #579 Student Council (Cleared 31/10/25)	-500.00	\$1,121.00
31-Oct-25	Monthly Maintenance Charge	-5.00	\$1,116.00
7-Nov-25	Cheque #580 CCH Santa Anonymous(Cleared 11/24/25)	-850.00	\$266.00
30/Nov/25	Monthly Maintenance Charge	-5.00	\$261.00
31-Dec-25	Monthly Maintenance Charge	-5.00	\$256.00
31-Jan-26	Monthly Maintenance Charge	-5.00	\$251.00

New Requests:

#	Request Details	Amount	Date Needed	Motion Made	Seconded	Motion Passed
1	Play Bill Support: <i>Joseph and the Amazing Technicolor Dreamcoat!</i>	\$ 500.00	By Feb 13, 2026	Christa	Amber	YES
TOTAL NEW REQUESTS		\$ 500.00				

Estimated Total after New Requests: \$2,426.00

Anticipated Future Requests:

#	Request Details	Amount	Date Needed
1	2026 Graduation Gifts (Rosaries)	\$500	Spring 2026
2	2026 Graduation Fee Assistance	TBD, \$500 last year	April 2026
3	Teacher Retirement Gifts	TBD, \$285 last year	May 2026
TOTAL		\$1,285.00	

Expected Revenue:

#	Revenue Details	Amount	Date Expected
1	School fees deposit	\$2,675.00	Received Feb. 5, 2026
TOTAL		\$2,675.00	

6). PRINCIPAL'S REPORT

Joanne Polec shared highlights from her report, and insights from other discussions. Read the complete report here: [Principal's Report for February 2026](#).

- **Academics**
 - Quarter 2 concluded with a shortened timeline, prioritizing maximum in-person instructional days following job action.
 - Quarter 3 began January 28, 2026; diploma exams will proceed on a normal schedule for Quarters 3 and 4.
 - Quarter 3 Diploma Exams remain scheduled during Easter Break:
 - English 30-1 / 30-2 Part A: April 9
 - Social Studies 30-1 / 30-2 Part A: April 10
- **Staffing & Enrollment**
 - Several temporary staffing adjustments are in place due to personal leave, medical leave, and maternity leave, with coverage secured through the end of Quarter 2 and into Quarter 3.
 - Two teaching interns (Mr. Bay and Ms. Brown) successfully completed their PSIII placements.
 - Student population currently sits at 1,020, with additional registrations pending; **enrollment is projected to reach approximately 1,030 students for Quarters 3 and 4.**
- **Faith & Community:**
 - Over 50 Santa's Anonymous hampers were delivered; thanks were extended to School Council for sponsorship.
 - Student and staff spaces were blessed in early January.
 - Weekly Friday Masses continue when regular classes are in session.
 - Lenten Mass is scheduled for February 26 at 9:30 a.m. on Campus East.
- **Budget Overview**
 - Approximately 96% of the school budget is allocated to salaries and benefits.
 - Remaining funds support operational costs such as professional services, transportation, instructional supplies, and technology.
 - 74% of school-generated fees are typically collected; to date, 55.73% has been received.
 - The school is currently operating at 50.32% of its remaining budget.
- **Grad 2026**
 - 2026 Graduation preparations are underway.
 - Grad fees are due.
 - Grad hoodies are available for order on School Cash Online.
 - See Principal's report for links to the Grad Letter and Checklist.

GRADUATION 2026



@ VisitLethbridge.com Arena

- **Mass:** Friday May 9, 7:00-8:30pm
- **Convocation:** Saturday May 10, 9:00am – 12:00pm
- **Grand March:** Saturday May 10, 7:00pm with dance to follow.

9). NEW BUSINESS

Parent Guardian Library Update

- The Parent/Guardian Library will be set up and available during **Parent-Teacher Interviews on March 5 (6:00–8:00 p.m.)**.
- The Campus East librarian has kindly agreed to manage the checkout process and has successfully catalogued all books, making them available for online viewing.
- The updated library poster (with QR code) will be included in the March newsletter.
- School Council will:
 - Update and distribute the library poster
 - Post an announcement on Instagram to increase awareness and accessibility
 - Invite parents/guardians to share suggestions for future use of similar grant funds.
- Joanne will confirm next week if we will receive the School Council Engagement Grant again this year.

Grad Gifts

- School Council discussed graduation gifts for the Class of 2026 (approximately 360 graduates).
- For the past three years, graduates have received rosaries; prior to that, gifts included pens.
- Council discussed the possibility of providing keychains this year as an alternative gift.
- Christa will review options and share pricing details for consideration.
- Joanne will confirm the remaining inventory of mesh gift bags to determine if they can be used for packaging.

10). 2025/2026 SCHOOL COUNCIL MEETING DATES

All meetings will be in the Library on East Campus at 6:00pm.

- Thursday March 5, 2026 5:30pm in the Library CCH East.
- Thursday April 30, 2026 (Graduation Rosaries) – Library CCH East 6:00pm
- Thursday June 4, 2026 – Library CCH East 6:00pm

11). CLOSING PRAYER

- Closing prayer led by Joanne Polec.
- Meeting adjourned at 6:13pm